

WHO MUST TAKE THE ASSESSMENTS

Technical skills assessments are given to **all** students who have:
Completed a career and technical education (CTE) program **OR**
are leaving a program and have completed more than half of the program (at least 7 segments)

GENERAL UPDATES

2014-2015 TECHNICAL SKILLS ASSESSMENT COORDINATORS WEB BRIEFING **EVERY MONTH ON TUESDAY FROM 3:00 TO 4:00 P.M.**

2014—October 14, November 18, December 16

2015—January 13, February 10, March 10, April 14, May 12, June 16

Following are the required assessments for 2014-15. If there are any updates to these assessments, communication will be emailed.

PROGRAMS WITH REQUIRED ASSESSMENTS FOR 2014-15

- Automotive Repair Technician (47.0604)
- Medium/Heavy Truck Technician (NATEF Certified) (47.0613)
- Education and Training (13.0000)
- Marketing (52.1999)
- Finance (52.0800)
- Collision Repair Technician (NATEF Certified) (47.0603)
- Health Science (26.0102, 51.0000, 51.1000, 51.0707)
- Business, Management and Administration (52.0299)
- Law and Public Safety (43.0100)
- Maintenance and Light Repair (47.0604)

PROGRAMS WITH ELIMINATED ASSESSMENTS FOR 2014-15

Based on the survey data from teachers, proctors, and students, the decision has been made to eliminate the following assessments until further notice. The field will be informed when appropriate assessments have been identified for these programs.

Radio and TV Broadcasting Technology (10.0202) · Graphics and Printing Technology and Communications (10.0301)

For detailed information on 2013-14 Implemented Assessments:

http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html

TEST CHANGES/UPDATES

Vendors

The vendors remain the same for the 2014-15 assessment year: NOCTI, Precision Exams, ASE, and Pearson.

Assessment Tip Sheets

All Assessment Tip sheets can be found on the CTE Skills Assessment website under each program area.

http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html

Assessment Changes/Updates/Reminders

Prices

- NOCTI
 - Accounting-Advanced and Criminal Justice will slightly increase from \$19.00 to \$20.00 per assessment
 - General Management will increase from \$10 to \$11.
 - MBA-Research: Accelerated Marketing will increase from \$6.50 to \$8.00 per assessment
- All other assessment pricing remains the same.

ASE

- ASE has expanded their testing window for 2014-2015 as follows:
 - Fall 2014 Test Window: August 15 – January 31
 - Spring 2015 Test Window: March 15 – June 15
- ASE conducted webinars this past Spring to assist with assessment administration. Please see the following link.

<http://www.natef.org/About-NATEF/Presentations-Webinars.aspx>

Michigan Test for Teaching Certification (MTTC) Professional Readiness Exam Alternative Pass Measure

The Office of Career and Technical Education (OCTE) has collaborated with the Office of Professional Preparation Services (OPPS) to establish an Alternative Pass Measure process for districts to follow. For more information, please see attachments to the Assessment Communique email: MTTC-PRE Alternative Pass Procedures for Districts and MTTC-PRE Alternative Pass Student Form or please the CTE Skills Assessment website.

http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html

Marketing Exam

There is a new version of the MBAResearch Accelerated Marketing exam. To view the test blueprint of competencies and skills tested, visit NOCTI's website: <http://www.nocti.org/StateCustomized-MI.cfm>

Pretesting Guidelines

Test Forms Used As Posttests For State Reporting Not to Be Administered As Pretests

Districts are not to administer the OCTE assessments to students as pre-tests or before a student has reached concentrator status. The purpose of this policy is to ensure districts an opportunity to re-test students, if needed and desired, to obtain a more accurate score.

TEST CHANGES/UPDATES

Please note the following pre-testing guidelines for assessments administered by each of the vendors:

ASE – uses four different test forms for each area – pretesting is allowed.

NOCTI – uses a single form – pretesting is not allowed.

Precision Exams – uses a different form – pretesting is allowed.

Pearson – Professional Readiness Exam – Pretesting guidelines are established by the Office of Professional Preparation Services.

Plan Early – Grade 11 Assessment Window

Please plan assessment testing early in the school year. The grade 11 summative assessment window is April 13 – June 8. Planning early will allow the integration of CTE assessments into this window, if needed.

Assessment Extraction Dates

For the fifth year, OCTE will be providing assessment vendors with student demographic data in the CIPs that have assessments identified for implementation. The purpose of sharing the information is to assist districts with data accuracy and to make the assessment administration process easier. Remember that students names may be available on a pull-down menu for certain vendors in their Client Service Centers.

In order to accommodate as many districts with quarter sessions, semesters, and trimesters, the dates of the student demographic data access will be made on the following dates:

November 28, 2014 January 9, 2015 March 27, 2015
April 15, 2015 (for non-NOCTI only)

ASE Student Upload Option

ASE has now made available the option for districts to upload bulk student data into their assessment system. To assist districts in this process, OCTE has been developing a student enrollment report file that can be obtained from CTEIS, which will be formatted to ASE's test administration specifications. Students must be enrolled in their program for the current year in CTEIS and districts should check and correct their student UIC issues prior to pulling the report. Districts can then pull the accurate data down from CTEIS and name the file appropriately. The report file will include all program enrollment and district personnel can open the csv document, review the records, and delete the enrollment records for those students who will not be tested, and resave to the csv format. Districts will then follow ASE's directions from step two to upload the records to the ASE system. Step-by-step detailed instructions are in the document attached to the Assessment Communique email, entitled, "ASE-Batch Import Students.pdf." Further details about the ASE assessment enrollment report will be coming soon.

Deadline for Assessment Testing

All assessment testing should be completed by **May 15, 2015**, for state reporting purposes.

OTHER INFORMATION

- ♦ Teachers who teach the content related to the assessment **should not** be administering the assessment to their students.
- ♦ None of the secondary CTE assessments currently identified in Michigan for federal reporting of CTE program effectiveness have been validated for measuring growth and should not be used as the sole element in educator evaluations at this point. Please see the following link for full policy statement: http://www.michigan.gov/mde/0,4615,7-140-2629_53970---,00.html.